

Friday, March 01, 2019

Minutes of the meeting of the Comox Valley Regional District (Comox Strathcona Waste Management) Board of Directors held on Friday, March 01, 2019 at the Campbell River Maritime Heritage Centre, 621 Island Highway, Campbell River, BC commencing at 9:06 am.

MINUTES

Present:

Chair:	B. Wells	City of Courtenay
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	J. Abram	Discovery Islands - Mainland Inlets (Area 'C')
	N. Anderson	Cortes (Area 'B')
	M. Babchuk	City of Campbell River
	C. Cornfield	City of Campbell River
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	D. Hillian	City of Courtenay
	R. Kerr	City of Campbell River
	B. Leigh	Oyster Bay – Buttle Lake (Area 'D')
	A. Adams	City of Campbell River
	W. Cole-Hamilton	City of Courtenay
	B. Unger	Village of Gold River
	G. Whalley	Kyuquot – Nootka/Sayward (Area 'A')
	C. Moglove	City of Campbell River
Alt. Directors:	B. Ives	Village of Sayward
	M. Davis	Village of Tahsis
	A. Bissinger	Town of Comox
	G. Sproule	Village of Cumberland
	N. Minions	Town of Comox
Staff:	R. Dyson	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services
	A. McGifford	Senior Manager of CSWM Services
	C. Wile	Manager of External Relations

Absent:

Directors:	J. Colborne	Village of Zeballos
-------------------	-------------	---------------------

ATTENDANCE:

Director Frisch was not in attendance when the meeting was called to order.

REPORTS:

STRATEGIC PLANNING WORKSHOP

Allison Habkirk, consultant, facilitated a strategic planning session of the Comox Strathcona Waste Management (CSWM) Board to explore future directions and initiatives.

Director Frisch entered the meeting at 9:36 am.

The meeting recessed at 11:50 a.m. and reconvened at 12:34 p.m.

Director Babchuk left the meeting at 2:00 pm.

Director Anderson left the meeting at 2:10 pm.

Director Adams left the meeting at 2:22 pm.

D. Arbour/B. Unger: THAT the Comox Strathcona Waste Management Board approve the following points of action and information in an effort to address and improve governance and trust by preparing reports with context and/or options for the Board's consideration:

Governance and Trust

- Review Letters Patent, clarify organizational structure, clarify voting structure and weighted voting; CVRD policies applied to CSWM business
- Describe shared services from other jurisdictions
- Tours (Norm Wood, Block J, CSWM facilities) and team building
- Information: improving staff reports and presentations – relevant and concise information
- Shared leadership, co-chair by CVRD and SRD; electing a CSWM chair;
- Meeting procedures: agenda ownership/production, length of speaking time, number of speakers, staff/consultant presentations
- Management advisory – representation from all jurisdictions, advisory role vs decision-making, influence
- Meeting duration and frequency: Allow for deeper discussions
- CSWM communicating with SRD on regular basis to encourage dialogue and info sharing;
- Liaison/communications between staff and elected officials
- Consultants selection and management

209

Carried

TERMINATION:

E. Grieve/D. Arbour: THAT the meeting terminate.

208

Carried

Time: 2:48 pm.

Confirmed this _____ day of _____ 20____:

Bob Wells
Chair

Certified Correct and Recorded By:

James Warren
General Manager of Corporate Services